



## Volunteer Role Description

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|------------------------|--|
| <b>Name of Role</b>    | Cathedral Choir Chaperone  |
| <b>Purpose of Role</b> | To ensure choristers are supervised and chaperoned in the Cathedral, to support their wellbeing and to support the choir community |
| <b>Reporting to</b>    | The Director of Music  |

**Chaperoned Cathedral Choir hours during school term:  
Volunteers in our team of chaperones typically cover chaperone duties for one or more weekly slots**

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|-------------|--|
| TUESDAYS:   | 4.05-7.05pm (can be split and shared in half, changing over at 5.30)   |
| WEDNESDAYS: | 4.05-6.10pm  |
| THURSDAYS:  | 4.05-6.10pm  |
| SATURDAYS:  | 8.50-11.45am (can be split and shared in half, changing over at 10.15) |
| SUNDAYS:    | 8.45am-12noon    2.30-5.15pm   |

### Principal Duties:

- To be present in the choir vestry during choir rehearsals times and to attend Services
- To sign choristers in and out of choir using a register
- To supervise the choristers when the Director or Assistant Directors of Music are not directly supervising them
- To support any healthcare plans of any choristers with underlying needs
- Occasionally (and optionally) to assist with concerts, broadcasts, tours and outings with the Cathedral Choir
- To prepare and supervise chorister's refreshments during the choir rehearsal breaks and chaperone as required.

### Other:

- An Enhanced DBS Disclosure is required.
- Chaperones need to take Basic and Foundation Safeguarding Training
- Other training as appropriate can be arranged by the Cathedral.

## PERSONAL SPECIFICATION

### Desirable qualities:

- Ability to and enjoyment of working with children, and a caring concern for their safeguarding, welfare and development.
- Good communication skills with children and adults.

- Awareness of safeguarding of children and health & safety practice.
- In sympathy with the Christian ethos of the Cathedral.
- An enjoyment of listening to music, especially choirs.

## **COVENTRY CATHEDRAL CHOIRS**

The choirs at Coventry include a boys choir and a girls choir each of approximately 20 children from local schools. As part of the cathedral's outreach to the local community, these children are recruited from a pool of 80 primary schools in the Coventry Area, and the children's parents bring them to choir rehearsals and performances several times per week. Chaperone volunteers work alongside the Director of Music, Assistant Director of Music and Organ Scholar in ensuring the wellbeing of the children in the choir while they are at the Cathedral, and thereby help to enable their musical and general education and development.